

Councillors Mr J Bayliffe, Mr S Billis, Mr R Bourton, Mr S Hinson (chairman),
Mr M Nailon, Mrs D Ponting, Mrs V Stubbings

Notice of Meeting and Summons to Attend

**In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 -
NOTICE IS HEREBY GIVEN that a Meeting of Broad Town Parish Council will
be held on Monday 13th February 2017 in the Village Hall, Broad Town
Commencing at 6.30pm.**

Deborah Bourne

Deborah Bourne
Parish Clerk
07801 440076

6 February 2017

Public Question Time – an opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. (Limited to 10 minutes) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman as soon as is possible.

Report from Wiltshire Councillor - An opportunity to put questions to and receive information from Councillor Mollie Groom.

AGENDA

1. **Apologies for Absence**
2. **Declaration(s) of Interest:** To receive Declarations of Interest in accordance with the Councils Code of Conduct as adopted July 2011.
3. **Minutes:** To confirm and sign as a true record Minutes of the Parish Council Meeting held on Monday 9th January 2017, and the Extra-Ordinary meeting held on Monday 16th January 2017.
4. **Planning Matters:**
 - a. The Council is asked to note the following Planning Decisions made by Wiltshire Council.
 - 16/11126/FUL - Land at Thornhill, Royal Wootton Bassett
Change of use to Residential Development along with Alterations and Extension, including site clearance and removal of all Commercial Storage Activities
Decision : Approve with Conditions

- b. The Council is asked to consider the following Planning Applications submitted to Wiltshire Council since the last meeting.

There are currently no Planning Applications awaiting consultation within the parish of Broad Town.

5 Highway Matters

- a. An opportunity for members to identify areas around the parish that need attention from the Parish Steward.
- b. A verbal update from Cllr Veronica Stubbings on recent CAT-G progress, if any.

6 Establishment Matters

- a. *Extra Hours:* At the last meeting it was noted that the Clerk had been required to work additional hours due to three Freedom of Information Requests. It has taken many hours to collate relevant documentation the Council holds for these enquiries, before compiling answers, printing, and posting to the enquirers. In all it has taken approximately 25 hours to complete.

The Council is asked to consider payment for 10 of these hours, in recognition of the extra work.

- b. *Clerks Expenses:* The Council is asked to authorise payment for reimbursement of printer ink and postage, all receipts are attached to claim form.
- c. *Clerks Resignation:* It is with regret the Clerk has handed a letter of resignation to the Chairman; to take effect on Tuesday, 21st February 2017.

The Council is asked to consider how it wishes to recruit a replacement.

7 Finance:

- To note receipts since the last meeting
- To approve all payment requests since the last meeting
- To note the current Bank Balances
- To note available monies in the Good Energy Fund.

8 Good Energy Fund

- a. *Payments:* The Clerk has received an e-mail from Good Energy, about the Rookwood Solar Farm Community Fund. The second years income is due to be paid shortly. This is believed to be £5,092.81, although confirmation is awaited.

The Council is asked to note the above.

- b. *Applications:* Several Community Groups have requested application forms to apply for funding from the Good Energy Fund.

The Council is asked to consider attendance at a meeting specifically arranged for the determination of these requests.

9 **NEW-V Neighbourhood Plan**

There have been sustained criticisms and concerns expressed by a number of residents about the way in which consultations have been carried out and how the results have been interpreted; even though the CLPG and residents have been consulted at every step. These include the consultations run by Common Places and the more recent Housing Survey carried out by the Parish Council. Complaints have included: that information has been removed by persons unknown during the Common Places consultations; housing questionnaires removed from the collection box by residents; 'seed' words omitted; results wrongly interpreted.

Sufficient doubt has now been cast on the results of all consultations that it is possible the draft Plan would be rejected by the Independent Examiner even if it got through the informal consultation and referendum stages.

Since there is no way for Broad Town to withdraw from the NEW-V process, and in view of the concerns expressed that the criticism of evidence could influence and tarnish the process, it is suggested that Broad Town support Tockenham and Clyffe Pypard in leaving NEW-V. This would give the parish of Broad Town longer to produce their own plan and resolve the current uncertainties.

It is further suggested that the Parish Council delegates to the Parish Clerk authority to release Tockenham and Clyffe Pypard from the NEW-V area in line with the authority already given for the release of the parishes of Purton, Lyneham & Bradenstoke, Lydiard Millicent and Lydiard Tregoz.

The Council is asked to consider its future within the NEW-V group, and delegate authority to the clerk to respond appropriately on the Councils behalf.

10 **Correspondence Received**

Appendix A

The Council is asked to note the following correspondence, which has not previously been circulated to members.

- a. Letter from Broad Town Community Led Planning Group (CLPG) in reply to letter sent from Parish Council dated 21st November 2016.
- b. Letter from Broad Town CLPG enclosing documentation originally distributed in October 2015. The documentation offers eight options for consideration for the delivery of Affordable Housing.

11 **Village Newsletter**

The Council is asked to discuss content for the Parish Newsletter and to nominate a member to write up the report.

12 **Councillors Observations and Items for Next Meeting**

The next meeting of Broad Town Parish Council is scheduled for Monday 13th March 2017, at 6.30pm in Broad Town Village Hall. The Council is also asked to consider setting a date to consider the Good Energy Fund Grant Applications.